

GOVERNORS' CHARGING POLICY

Principles

- We offer a range of educational opportunities as part of a broad and balanced curriculum
- Enrichment activities are offered to develop individual skills, talents and abilities

Practice

School Events/Trips

Compulsory charges will not be made for activities during school hours. The school will invite parents and others to make voluntary contributions.

No student will be excluded from a curriculum activity because a parent is unable to make a contribution.

Each activity may be subsidised up to a maximum of 10%.

In a group of 30 if there are more than 3 students who fail to pay, the trip will be cancelled.

Charges may be made if the activity is provided wholly or partly outside school hours as long as these activities are optional extras. The charge made to each student will be based on the actual cost of the activity, (including the cost of releasing staff) divided by the number of students taking part.

For residential visits charges will be made for board and lodging.

Parents experiencing financial difficulties can make an appointment with the Headteacher to discuss individual circumstances and charges for residential visits. Each case will be considered on its own merit and a decision will be made by the Headteacher regarding contributions.

Music

Charges will be made to the student for singing lessons and learning to play a musical instrument.

The Governors support the attendance of students at instrumental and singing lessons during lesson time where this is absolutely necessary. Where this occurs, students are expected to record and complete homework set during any absence.

Students receive a generous subsidy for instrumental and singing lessons. Lessons are available at a subsidised rate to all students. A greater level of subsidy is offered to those students supporting an extra-curricular music ensemble or choir on a regular basis. Parents are asked to contribute to the costs of these music lessons. Lessons are also available to members of the Community as part of the Portchester Music Centre at the school.

Information regarding charges per term is available from the School Office (Bank).

Payment is required at the beginning of each term and outstanding amounts will be requested in writing. Lessons will not commence until payment has been received in full by the School Office.

Any changes in respect of the agreement between home and school, including notice to stop lessons (minimum notice one term) must be made in writing to the School Office. All correspondence must be addressed to Mrs J Sutton and marked Music Tuition.

Some instruments are available on a short-term loan basis to students. Hampshire Music Service has generously resourced the school with woodwind instruments. The School also owns some brass and woodwind instruments which are available to students. These instruments can be loaned on a termly basis. Parents are asked to ensure that loaned equipment is insured on a home contents insurance policy. The regular maintenance and repair of all loaned instruments is the responsibility of parents. Parents are asked to sign an agreement to this effect, when students borrow musical instruments from the school.

Parents experiencing financial difficulties can make an appointment with the Headteacher to discuss individual circumstances and arrangement for the payment of music tuition. Each case will be considered on its own merit and a decision will be made by the Headteacher regarding contributions.

Reviewed July 2008

Review Date July 2009